

Tanbridge Academy Parent Association Agenda

Date: October 9, 2019

Time: 6:00pm

Where: Tanbridge Academy



Executive Council Members:

Haley W. - President
Vacant - Vice President
Chris M. - Treasurer
Stacey S. - Secretary
Tasha T. - Casino Chair (Association Only)

Tanbridge School Principal: Tanbridge School Vice Principals:

Linda Choy
Jennifer Thoben (JK-5)
Shainoor Ali (6-9)

1.0 Call to order

- 1.1 Meeting called to order at 6:04pm by Haley W.
- 1.2 Attending: Haley W, Stacey S, Rachel M, Marina M, Chris M, Tasha T
- 1.3 School Representative: Jennifer T.

2.0 Welcome and Introductions

3.0 Approval of Agenda

- 3.1 October 9th, 2019 Agenda
- 3.2 Agenda approved by: Stacey S.
- 3.3 Agenda seconded by: Haley W.

4.0 Approval of September Meeting Minutes

- 4.1 September 4th, 2019 Minutes
- 4.2 Minutes approved by: Haley W.
- 4.3 Minutes seconded by: Stacey S.

5.0 Old Business

Approval of May AGM Minutes

- 5.1 Minutes approved by: Haley W.
- 5.2 Minutes seconded by: Rachel M.
- 5.3 The minutes need to be updated on the Tanbridge website, as they are only showing the current month. Haley W. will re-send Minutes dating back to 2018 and request they are all added to the website. Also remove the old executive list.

6.0 Updates

6.1 Financial Update

Approval of Financials

- 6.1.1 As of October 9, 2019 we currently have \$29,339.84 in the bank account.
- 6.1.2 Financials approved by: Stacey S.
- 6.1.3 Financials seconded by: Rachel M.
- 6.2.1 Rachel motioned to purchase Quick Books for TAPA at an annual cost of \$240.00.
- 6.2.2 Motioned Seconded by: Haley W.
- 6.2.3 Motion Carried – Chris M. to move ahead with this purchase
- 6.3.1 Charitable number for donations made to TAPA - Chris M. to look into this

6.2 School Update - Principals Report

- Uniform update (more variety and different pricing options)
- Mac and Cheese from Sammy's (Thursdays – other than DQ)
- Parent forum date for Growth Mindset: Tuesday, November 5th
- Need for more iPads for the Robotics Program (10) – Grant submission by Tasha T. Jennifer T. will put together a quote.
- Shainoor A. helping Grade 9's organize Halloween Dance
 - Budget
 - Items
- Headset Quotes

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- Quesada Healthy Hunger – They will be pulling out from delivering to Tanbridge.
 - Haley W. will follow-up with Tim Hortons
 - 6.3 Classroom Parent for K-9
 - 6.3.1 Classroom Parents have been assigned for all classrooms from JK-9. This was hugely successful in the organization and turnout of the Chili Cook-Off and the Mixing Spoon fundraiser. The feedback from teachers has been really positive!
 - 6.4 Domains were renewed for 5 years in September through GoDaddy by Haley W..
 - 6.5 Society Renewal – Action item for Haley W.
 - 6.6 Tanbridge Academy Teacher & Staff Appreciation – Friday, October 4th
 - 6.7 Further discussion for allocation of funds from the next fundraiser – Online Auction in November
- 7.0 Fundraising Committee
- 7.1 80 New chairs including dolly were purchased by TAPA in September.
 - 7.2 4th Annual Chili Cook-Off
 - 7.3 Mixing Spoon Fundraiser – Update on the funds for the Sound System
 - 7.4 Halloween Dance date is Wednesday, October 30th – Planned by the grade nine students
 - 7.4.1 This will be hosted by the Grade 9's and all funds raised will go towards their graduation in June.
 - 7.5 Will repeat the Mixing Spoon Fundraiser sometime this month.
 - 7.6 Reviewed form for fundraising – Send to Linda for approval.
 - 7.7 Online auction – Market Value was \$13,000.00 and only raised \$6,000.00.
 - 7.8 Option to do an auction for Classroom Basket Auction. End of year fundraiser with student art work.
 - 7.9 Read-a-thon. Pair with scholastic book fair. Jennifer will confirm dates.
- 8.0 New Business
- 8.1 TAPA Online Auction – Event cancelled.
 - 8.2 TAPA hosted free lunch for students – Monday December 2nd, 2019.
 - 8.3 Teachers who are attending events as a guest or with their family should pay, unless they are supporting or volunteering for the event, in which case they do not pay.
 - 8.4 Trying to keep consistency with forms. E-transfer will remain as auto-deposit. TAPA will send out another communication on “how to”.
 - 8.5 Keeping track of our operating budget. Put together a spreadsheet for 2019 spending costs for each event and operating costs. Chris M. will put together a spreadsheet of costs for 2018, 2019 and will bring in a list for the next meeting for costs for 2020.
- 9.0 Next Meeting
- 9.1 Classroom Christmas decorating contest – Gingerbread houses, classroom doors or Christmas trees
- 10.0 Adjournment
- 10.1 Meeting Adjourned:
 - 10.2 Motion made by Haley W. to adjourn meeting at 7:58pm.
 - 10.3 Motion second: Stacey S.
 - 10.4 Meeting adjourned.