

Tanbridge Academy Parent Association Minutes

Date: May 13th, 2020 AGM

Time: 6:00pm

Where: ZOOM Meeting



Executive Council Members:

Haley W. - President
Vacant - Vice President
Tasha T. - Treasurer
Stacey S. - Secretary
Tasha T. - Casino Chair (Association Only)

Tanbridge School Principal: Tanbridge School Vice Principals:

Linda Choy
Jennifer Thoben (JK-5)
Shainoor Ali (6-9)

1.0 Call to order

- 1.1 Meeting called to order at 1803 by Tasha T.
- 1.2 Attending: Jennifer H., Jason F., Tanya F., Tasha T., Christina W., Haley W., Shainoor A., Shauna O., Linda C., Trina R., Jenilee, H., Rachel, M., Marina M., Kelly, K.
- 1.3 School Representative: Linda C.

2.0 Welcome and Introductions

3.0 Approval of Agenda

- 3.1 May 13th, 2020 AGM Agenda
- 3.2 Agenda approved by Stacey S.
- 3.3 Agenda seconded by Tasha T.

4.0 Approval of March 11th Meeting Minutes

- 4.1 March 11th Meeting Minutes
- 4.2 Minutes approved by Haley W.
- 4.3 Minutes seconded by Stacey S.

5.0 Discussion with Shauna Ockey

- 5.1 School start-up – Waiting direction from provincial government. Will go back as soon allowed. Will follow provincial guidelines once established. Linda C. a conference call hosted by the deputy minister. There are three scenarios on how next year will be planned based on number of cases. August 1 Tanbridge will know how next year will look as far as social distancing, masks and hand hygiene. June 1 summer school and daycare facilities are allowed to reopen.
- 5.2 New Facility – This project will continue. A fundraising group called the DCG has been involved. There was a set back with the land and the well, but Shauna is committed to seeing this project through.
- 5.3 Survey results – The school wide survey results are back. The results are promising and show that Tanbridge is meeting the needs of their stakeholders. The results for the grade 4-9 survey will not be available until October.

6.0 Old Business

- 6.1 Society Renewal
 - 6.1.1 2019 Annual return was filed and confirmation received.
 - 6.1.2 2020 Annual return is now due and the Executive Roles need to be updated
- 6.2 Healthy Hunger/Sammy's Lunch
 - 6.2.1 Stacey made a motion that TAPA will not collect or pay for third party vendors.
 - 6.2.2 Motioned seconded by Haley. W
 - 6.2.3 Motion carried forward
- 6.3 Read-a-thon – Winners will be awarded when students return to school
- 6.4 Year End Classroom Art Fundraiser – Canceled
- 6.5 Fun Family Event (Sports Day/BBQ) June 12th - Canceled

7.0 Updates

- 7.1 Financial Update
Approval of Financial Report and Year End Report
 - 7.1.1 As of May 13th, 2020, we currently have \$33,029.49 in the bank account. There is one outstanding check. \$1476.00 is owed to the Grade 9 class for funds raised at the Halloween Dance.

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- 7.1.2 Financial Report presented by Tasha T.
- 7.1.3 Financials approved by: Stacey S.
- 7.1.4 Financials seconded by: Haley W.
- 7.2 Haley W. made a motion to decrease the reserve fund from \$15,000.00 to \$10,000.00
 - 7.2.1 Tasha T. seconded
 - 7.2.2 Motioned carried forward
- 8.0 TAPA Year End Report
 - 8.1 August
 - 8.1.1 TAPA hosted Coffee & Snacks at the Tanbridge Academy Meet & Greet
 - 8.2 September
 - 8.2.1 Assignment of Classroom Parents including the Classroom Parent Handbook
 - 8.2.2 4th Annual Chili Cook-Off - \$285.07 raised. 47 families participated.
 - 8.2.3 Robotics Program was ordered – Money was raised in 2018-19 school year
 - 8.2.4 80 New Chairs and Dolly were purchased by TAPA at a cost of \$1893.00
 - 8.2.5 1st Mixing Spoon Fundraiser – \$1104 raised towards the purchase of a new sound system. 30 families participated.
 - 8.2.6 Domains Renewed for 5 years
 - 8.3 October
 - 8.3.1 Tanbridge Academy Teacher & Staff Appreciation – Gifts of Wine! October 4th
 - 8.3.2 Parent Teacher Interviews - Potluck Dinner for Teachers & Staff – October 24th
 - 8.3.3 Halloween Dance hosted by the Grade 9 Students, Shainoor Ali and supported by the TAPA Fundraising Committee - \$1476 raised for the Grade 9 graduation. 70 families participated and 93 students attended.
 - 8.3.4 Society Renewal submitted
 - 8.3.5 2nd Mixing Spoon & MHMT Fundraiser - \$1671 raised towards the purchase of a new sound system and head-set. 24 families participated.
 - 8.4 November
 - 8.4.1 Parent Teacher Interviews – Potluck Breakfast for Teachers & Staff – November 29th
 - 8.4.2 Tanbridge Academy website updated to include all TAPA minutes back to 2018 and TAPA meeting dates were added to the school calendar
 - 8.4.3 Classroom Basket Fundraiser (November/December) – \$2977.74 raised towards the purchase of new iPads.
 - 8.5 December
 - 8.5.1 TAPA hosted free lunch for all students – Taco in a bag (\$334.02)
 - 8.5.2 Cookie decorating for all students before Christmas break (Cookies homemade by Tasha T. and supplies donated by Haley W. and Tasha T.)
 - 8.5.3 TAPA made Christmas gifts for all Teachers, Administration, Coaches and Classroom Parents
 - 8.6 February
 - 8.6.1 10 new iPads purchased - \$4340.10
 - 8.6.2 Read-A-Thon – \$8767 Raised for the purchase of new laptops. Prizes will be awarded for most funds raised (1st Principal, 2nd and 3rd – Vice-Principals) and most minutes read (GC to Chapters – 1st \$75, 2nd \$50 and 3rd). Next year, the most minutes read will be separated into JK-3 and 4-9. 53 children participated.
 - 8.7 March
 - 8.7.1 Cases and covers purchased for the 10 new iPads - \$460.91
 - 8.7.2 Parent Teacher Interviews – Potluck Dinner for Teachers & Staff – March 12th
 - 8.7.3 TAPA Baseline Budget created and reviewed at March meeting
 - 8.8 May
 - 8.8.1 TAPA AGM via ZOOM Meeting
 - 8.8.2 Grant application pending for the laptops
 - 8.9 June
 - 8.9.1 Classroom Art Auction – CANCELED

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8.9.2 Fun Family Event (Sports Day/BBQ) – CANCELED

8.9.3 Free lunch for students – CANCELED

9.0 School Update – Principals Report

9.1 TAPA, thank you for organizing the hot lunch pay outs for the families. Thank you for taking care of the Healthy Hunger.

9.2 Grade 9 Grad celebration (up in the air)

9.3 Teachers will be writing speeches and creating certificates for all the students at the end of June.

9.4 Thank you to Haley Whalen, and Natasha Thomas for all their hard work and dedication to Tanbridge Academy. We would like to present flowers and gift to the both of you as a token of appreciation when you come in. A special thanks also goes to Rachel Myroniuk for organizing the Healthy Hunger.

10.0 Fundraising Committee Report

10.1 TAPA hosted 4 fundraisers - (Mixing Spoon (2 times)/MHMT, Classroom Basket Auction and the Read-a-thon

10.1.1 Year End Classroom Art Auction was canceled

10.1.2 Total raised - \$14,519.74

10.2 Tanbridge Academy Family Fun Events – 4th Annual Chili Cook-off and Halloween Dance

10.3 TAPA purchased – 80 chairs with Dolly, Sound system with head-set, 10 new iPads with cases and covers

10.4 Read-a-thon funds will be used towards the purchase of 10 new laptops, which have been quoted at \$11,552.10

10.5 A HUGE thank you to Tasha T. for all her fundraising efforts throughout the year!

11.0 VOTE – Tanbridge Academy Parent Association Executive for 2020-2021

11.1 President – Vacant (Haley Whalen – stepping down)

11.1.1 Present motion to have Jenilee H. elected as President of the Tanbridge Academy Parent Association for the 2020-2021 school year

11.1.1.1 Motion presented by: Haley W.

11.1.1.2 Motion seconded by: Tasha T.

11.1.1.3 Motion carried: Yes

11.2 Vice President - Vacant

11.2.1 Present motion to have Jennifer H. elected as Vice President of the Tanbridge Academy Parent Association for the 2020-2021 school year

11.2.1.1 Motion presented by: Haley W.

11.2.1.2 Motion seconded by: Tasha T.

11.2.1.3 Motion carried: Yes

11.3 Secretary – Stacey Schell

11.3.1 Present motion to have Stacey S. elected as Secretary of the Tanbridge Academy Parent Association for the 2020-2021 school year

11.3.1.1 Motion presented by: Haley W.

11.3.1.2 Motion seconded by: Tasha T.

11.3.1.3 Motion carried: Yes

11.4 Treasurer – Vacant (Tasha Glenn - stepping down)

11.4.1 Present motion to have Trina R. elected as Treasurer of the Tanbridge Academy Parent Association for the 2020-2021 school year

11.4.1.1 Motion presented by: Tasha T.

11.4.1.2 Motion seconded by: Haley W.

11.4.1.3 Motion carried: Yes

11.5 Casino Chair – Vacant (Tasha Glenn – stepping down)

11.5.1 Present motion to have Kelly K. elected as Casino Chair of the Tanbridge Academy Parent Association for the 2020-2021 school year

11.5.1.1 Motion presented by: Tasha T.

11.5.1.2 Motion seconded by: Haley W.

11.5.1.3 Motion carried: Yes

11.6 Non-executive positions available for 2020-2021

11.6.1 Healthy Hunger Co-Ordinator

11.6.2 Fundraising Co-Ordinator

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12.0 New Business

12.1 Grade 9 Graduation Gifts – Purchasing of water bottles and hoodies. The venue has not been cancelled and more to come in the beginning of June. This is a special time for the grade 9 students. Parents will also be consulted.

13.0 Upcoming planning for 2020-2021 school year:

13.1 Select dates and time for monthly TAPA meetings

13.2 Healthy Hunger lunch planning

13.3 Renew Society and file annual return with updated Executive list

14.0 Adjournment

14.1 Motion made by Haley to adjourn meeting at 1903

14.2 Motion seconded by: Stacey S.

14.3 Meeting Adjourned 1903